



## Welcome Letter

Dear Parents,

Welcome to ACCA Academy, we are looking forward to sharing an exciting and fun filled learning experience with you and your children. As preparations begin, we would like to familiarize you with some of our school procedures.

- Our school day begins at 9:00 Am sharp. Children must arrive to class between 7:00-9:00 Am so they can get ready for the day.
- Any child who has a doctor appointment in the morning and is going to be late must call the school to inform us that your child will be coming late.
- Make sure your child comes to school dressed appropriately for the day (no opened toe shoes or long skirt/dresses to avoid mulch in the feet and falls). An example of appropriate clothing will be sneakers, shorts, dresses with shorts underneath...etc.
- On the first day of school please bring in a change of clothes (underwear, shorts, shirt, and socks) in a labeled Ziploc bag and his/her lunch bag.
- All children must bring a Backpack to school daily, please make sure to check your child bag every day for information from the Teacher.
- snack is served 9:00Am – 9:30 Am, we can't serve any snack after 9:30 Am so please make sure your child is in school during this time.
- A small stuffed animal for naptime (this should be small and soft, stuffed cuddly toy) that must fit in your child cubby with a blanket and the pillow.
- Your child's sheet and blanket must be picked up on Friday to be washed, please make sure to bring it back on Monday. It would be helpful if you write your child's name on the blanket and the sheet.
- Please note that all items that distract children will not be allowed in school. These items include toys, games, gum, stickers as well as such thing as elaborate novelty jewelry. Your cooperation in this matter is greatly appreciated.
- You will receive a daily planner for your child this will be our way of communication between the school and home. Please make sure to sign it daily.
- Please be prepared for the days when your child returns home somewhat less clean than he/she arrived. We believe children learn through exploration of their own environment. *The children will often be playing with materials such as paint, glue, sand and water.*



- If you have any suggestions or concerns, please feel free to let Ms. Shireen I know so I can address the problem.

We strive to meet your child's physical, intellectual, social and emotional need. We feel children learn best in a loving, organized, natural learning environment. Your child will learn something new every day by being a part of our extended family. Your child will learn important values from our commitment to character monthly values such as honesty, cooperation, respect, kindness, citizenship, and many more. Our commitment to you starts with your commitment to us. For this support system to thrive, we must have open, honest communication. Please feel free to share with us your concerns, problems and situations that will affect your child. We are looking forward to working with you to provide the best possible care and education for your child.

Shireen, Anter

Director/ All children Christian Academ